

MINUTES REGULAR MEETING OKEMAH CITY COUNCIL

WHEN: MONDAY, NOVEMBER 23, 2020 @ 6:00 P.M.

PLACE: OKEMAH CITY HALL, 502 WEST BROADWAY, OKEMAH, OK

PRESENT: KELLY WEST, RON GOTT, MIKE FULLER, WAYNE BACON

ABSENT: RONNIE LUCAS

ALSO PRESENT: JAYNE HUGHES, CITY MANAGER; JAMES COPELAND, EMERGENCY MANAGEMENT DIRECTOR; RELENA HADDOX, CITY CLERK/TREASURER; BRANDON WALLS, WALLS ENGINEER

MEETING CALLED TO ORDER AND FLAG SALUTE.

Meeting was called to order and flag salute by Mayor Mike Fuller.

ROLL CALL AND DECLARATION OF QUORUM.

Roll call by City Clerk Relena Haddox. Agenda posted on the south side of City Hall. Quorum declared.

APPROVAL OF MINUTES.

Motion to approve minutes made by Ron Gott, second by Kelly West.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

APPROVAL OF PURCHASE ORDERS.

Wayne Bacon asked about the engine purchase for the police Tahoe and kennels for the animal shelter. Jim Bill stated that the Tahoe was still in service and needed replaced and the kennel were approved for the current shelter.

Motion to approve purchase orders made by Ron Gott, second by Wayne Bacon.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

PUBLIC APPEARANCES.

None

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH LES MCGEE FOR THE PURCHASE OF GROUND AND AIR MEDICAL TRANSPORTATIONS FOR CITY EMPLOYEES. LES MCGEE WILL BE PRESENT TO DISCUSS THIS ITEM WITH THE COUNCIL.

Les McGee Spoke on and explained the options for the insurance he stated he would need at least three to sign up for payroll deductions or the City to purchase for the employees.

Agenda item tabled to next meeting for discussion and action on how to pay.

DISCUSSION AND TAKE POSSIBLE ACTION TO AUTHORIZE THE PURCHASE OF A TRACTOR FOR THE CEMETERY.

David Swayze presented the Council with three quotes received to purchase a tractor. David stated out of the three he would prefer the Kubota.

Motion to approve purchase the Kubota tractor for \$22,966.50 made by Ron Gott, second by Mike Fuller.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO ENACT ORDINANCE NO. 2020-2 OF THE CITY OF OKEMAH ADDING A CHAPTER 8, COVID-19 PANDEMIC, TO TITLE 4 OF THE CODE OF THE CITY OF OKEMAH, OKLAHOMA, AND ADDING A SECTION TO SET FORTH FINDINGS OF FACT; REQUIRING THE USE OF FACE COVERINGS WITH SOME EXCEPTIONS; AUTHORIZING THE CITY MANAGER TO MODIFY CITY SERVICES; CREATING PENALTIES FOR NON-COMPLIANCE; SETTING FORTH AN EXPIRATION DATE; PROVIDING FOR THE SEVERABILITY THEREOF; AND DECLARING AN EMERGENCY.

Ron Gott stated that the cases were at 287 and have this back on the first agenda in December.
Motion to enact ordinance #2020-2 effective 10am on November 24th with an expiration date of December 24th made by Wayne Bacon, second by Kelly West.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE AMENDMENT NO. 3 TO THE OWNER-ENGINEER AGREEMENT WITH CEC CORPORATION.

CEC Representative Terry Swayze stated that this was the new rates for testing up about \$6.00
Motion to approve amendment #3 made by Ron Gott, second by Wayne Bacon.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE A MEMORANDUM OF AGREEMENT AMONG THE MUSCOGEE (CREEK) NATION AND THE CITY OF OKEMAH REGARDING THE PURCHASE OF A NEW STORM WARNING SIREN SYSTEM.

Motion to approve memorandum of understanding made by Mike Fuller, second by Ron Gott.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO DIRECT THE CITY MANAGER TO SOLICIT BIDS FOR THE CONSTRUCTION OF THE ANIMAL SHELTER.

Brandon Walls went over all the cost and timeline for bids and construction with a final completion date around August 2021.
Motion to approve the City Manager to go out to bids made by Wayne Bacon, second by Mike Fuller.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE THE SCHEDULE OF REGULAR MEETINGS OF THE OKEMAH CITY COUNCIL FOR 2021.

Motion to approve the 2021 meeting schedule made by Mike Fuller, second by Ron Gott.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE THE CITY OF OKEMAH HOLIDAY SCHEDULE FOR 2021.

Motion to approve the 2021 Holiday schedule made by Ron Gott, second by Kelly West.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

PROPOSED EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE EMPLOYMENT OF THE CITY MANAGER PURSUANT TO 25 O.S. SEC. 307(B)(1).

CONSIDER AND TAKE NECESSARY ACTION TO CONVENE IN EXECUTIVE SESSION.

Motion to convene in executive session made by Mike Fuller, second by Ron Gott.
Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller
Nay: None
Motion passed.

CONSIDER AND TAKE NECESSARY ACTION TO ACKNOWLEDGE THE RETURN OF THE CITY COUNCIL TO OPEN SESSION.

7:38

Motion to return to open session made by Ron Gott, second by Wayne Bacon.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

MAYOR'S EXECUTIVE SESSION STATEMENT.

Mayor Mike Fuller stated nothing outside agenda item number 14 was discussed.

DISCUSSION AND TAKE POSSIBLE ACTION TO APPROVE THE EMPLOYMENT AGREEMENT WITH JAYNE HUGHES.

Motion to approve employment agreement with Jayne Hughes made by Mike Fuller, second by Wayne Bacon.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO ADD JAYNE HUGHES AS SIGNATORY ON ALL BANCFIRST ACCOUNTS.

Motion to add Jayne Hughes made by Mike Fuller, second by Wayne Bacon.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO REMOVE JAMES W. COPELAND AS SIGNATORY ON ALL BANCFIRST ACCOUNTS.

Motion to remove James W. Copeland made by Ron Gott, second by Wayne Bacon.

Aye: Kelly West, Ron Gott, Wayne Bacon, Mike Fuller

Nay: None

Motion passed.

DISCUSSION AND TAKE POSSIBLE ACTION TO ENACT ORDINANCE NO. 2020-3 OF THE CITY OF OKEMAH AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY MANAGER FOR THE CITY OF OKEMAH AND OKEMAH UTILITY AUTHORITY, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF OKEMAH AND OKEMAH UTILITY AUTHORITY, OKLAHOMA; PERTAINING TO PLAN DESIGN; PROVIDING FOR EMPLOYER PICKUP OF REQUIRED CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

Tabled to the next meeting

DISCUSSION OF THE STATUS AND PROGRESS OF THE FOLLOWING PROJECTS:

ANIMAL SHELTER

None

DITCH REPLACEMENT

Jayne and David had a meeting with CEC to get a cost estimate to repair the ditch that they will submit to the Council.

STRIPING REMOVAL

Jim Bill stated that he found out who he needed to contact with ODOT and left messages with them but that's as far as he got.

CITY MANAGERS COMMENT.

City Manager Jayne Hughes asked the Council if they would like a written report or verbal report. She also stated that in her first week she had visited with several employees.

COMMENTS AND INQUIRIES FROM BOARD MEMBERS.

Time was allotted for Council to discuss items not on agenda. No action taken.

ADJOURNMENT.

Meeting was adjourned at 7:59pm by Mayor Mike Fuller.

Relena Haddox, City Clerk

Mike Fuller, Mayor